



INSTITUTE OF ADVANCED MANAGEMENT AND RESEARCH

(Approved by AICTE, New Delhi and Affiliated to AKTU, Lucknow)

Notice

Student Grievance Redressal Committee Meeting

Date: 07.01.2025

This is to inform all concerned students, faculty, and administrative staff that the **Student Grievance Redressal Committee (SGRC)** will hold its meeting as per the following details:

Date: 10.1.2025


Time: 3.00 PM

Venue: Seminar Hall

Agenda:

1. Welcome and opening remarks by the Chairperson.
2. Review of grievances received from students.
3. Discussion on specific grievances and proposed resolutions.
4. Follow-up on unresolved grievances from the previous meeting if any
5. Review of grievance redressal procedures and policies.
6. Any other matters with the permission of the Chair.
7. Closing remarks and next meeting schedule.

All concerned parties are requested to make themselves available and to submit any additional grievances (if any) in writing to the committee by **09.01.2025** to ensure they are addressed in this meeting.

Issued by: 
Dr. Veenus Tyagi
Faculty In charge

Student Grievance Redressal Committee

1	Dr. Vikas Sarawat	Chairman
2.	Dr. Veenus Tyagi	Member
3.	Dr. Megha Kansal	Member
4.	Ms. Surbhi Roy	Member
5.	Deepak Sharma	Member





MINUTES OF MEETING

Student Grievance Redressal Committee Meeting

Date: 10.01.2025

A meeting of the **Student Grievance Redressal Committee (SGRC)** was held on 10.01.2025 at 3:00 pm in Seminar Hall .

The following members were Present

1. Dr. Vikas Sarawat Chairman
2. Dr. Veenus Tyagi Member
3. Dr. Megha Kansal Member
4. Ms. Surbhi Roy Member
5. Deepak Sharma Member
6. Students Representatives

Agenda 1:- Welcomed and opening remarks by the Chairperson.

Dr. Vikas Sarawat (Chairman) welcomed all performances in the student Grievance Redressal. The Faculty in charge Dr. Veenus Tyagi read out the members and appreciated their previous minutes of meeting with the permission of the Chairman

Agenda 2. Reviewed of grievances received from students in previous Meeting

Student's Grievance redressal committee has reviewed all the problems and issues raised in previous meeting and checked whether they are resolved or need to be resolve in near future.

Agenda 3. Matters arising from the meeting

Dr. Veenus Tyagi (Faculty in Charge) informed the committee that the responses received from the students representatives the opening the suggestion box on a regular basis and bringing the response to the attention of the Chairperson and the Grievance Committee .

Suggestions received this time are as follows:-

S.no.	Suggestion/ Complaints	Resolution
1.	Lack of adequate support for placement or internship opportunities.	The chairman Dr. Vikas Sarawat informed the committee that IAMR is currently assessing the existing placement and internship facilitation processes to identify gaps and challenges. This includes engaging with the Placement Cell, industry partners, and students for feedback Efforts are being made to establish stronger

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		<p>collaborations with industries, companies, and organizations. These partnerships aim to provide a broader spectrum of opportunities tailored to students' diverse academic and professional interests.</p> <p>The concerns raised through this grievance have been documented and will be reviewed periodically to track the progress of implemented solutions.</p>
2	Disputes arising from offers, training, or unfair practices in placements.	<p>Dr. Megha Kansal and Deepak Sharma (members) informed to committee that a detailed inquiry is being conducted to examine the dispute, including reviewing the terms of the placement offers, training sessions, and the conduct of all parties involved. Relevant stakeholders, including the Placement Cell and the concerned organizations, have been contacted for clarification.</p> <p>Further Faculty in charge Dr. Veenus Tyagi informed that the institution strictly follows the placement policy guidelines to ensure that students are treated fairly and opportunities are allocated on merit.</p> <p>Any deviations or unfair practices identified will be rectified, and appropriate action will be taken against those responsible.</p>
3	Misconduct by students	<p>Dr. Veenus Tyagi informed to committee that she offered counseling services to both the aggressors and the victims to address underlying issues and prevent recurrence. Ensuring that the education of involved students isn't unduly disrupted during the investigation and already called the parents of the involved students and issued a notice of suspension.</p>

Regarding all the above suggestions /Complaints received from students, Chairman Dr. Vikas Sarawat concluded that we sincerely apologize for any inconvenience caused due to the current inadequacies. Students feedback is invaluable in helping us improve. Please rest assured that the committee and institution leadership are committed to resolving this issue promptly and effectively.

Students are advised to share documented evidence such as offer letters, communication logs, or other related materials.

The Placement Cell will liaise with the companies to ensure clarity and resolution. To avoid future occurrences of similar disputes, we plan to strengthen placement protocols to ensure clarity in offer terms and communication and to conduct more workshops for students and recruiters to emphasize ethical practices and expectations.

Should you have any additional suggestions or wish to discuss your concerns in more detail, please do not hesitate to reach out to the SGRC.

Student's Representative Responses

Students were satisfied with the assurance of Chairperson .

Other suggestions / Actions to improve facilities.

Dr. Veenus Tyagi gave few other suggestion to SGRC:

Fact-Finding Approach: Conduct impartial investigations with both the complainant and the accused given opportunities to present their sides.

Confidentiality: Maintain strict confidentiality throughout the process to protect the dignity of all parties involved.

Promote Peer Mediation: Train students to act as peer mediators in minor conflicts to resolve issues amicably before they escalate.

Counseling Services: Offer counselling or peer support for students who experience misconduct.

Proportionate Penalties: Ensure that punishments for misconduct are proportionate to the offense and follow institutional guidelines.

Restorative Justice: Encourage restorative approaches where possible, allowing the offender to take accountability and make amends.

Awareness Programs: Organize workshops and seminars on ethical behavior, inclusivity, and mutual respect.

Mentorship Programs: Pair students with mentors to provide guidance and address potential issues before they escalate.

Zero-Tolerance Policy: Communicate a zero-tolerance stance on severe misconduct, such as violence or harassment.

With no further subjects to discuss the meeting concluded with the faculty in charge thanking all the members for their active participation.

Vote of thanks by the Chairman

Dr. Vikas S. Rawat

Chairperson